

REQUEST FOR QUOTATION

 Company Name and T.I.N

 Address

Vat/Non-Vat: _____, COD/CREDIT: _____

Please quote your lowest price on the item(s) below per PR No. _____, subject to the general conditions at the bottom, stating the shortest time of delivery. Submit your quotation based on the **Approved Budget for the Contract (ABC)** per unit and duly signed by your representative not later than _____, in the return envelope attached herewith.

AMOR J. GAPOZ
 Procurement Officer

Item No.	Item and Description / Specification	ABC per Unit	Qty.	Unit	Unit Cost	Total Cost
1	LABOR AND MATERIALS FOR THE INSTALLATION OF FIRE EXIT LADDER AT PFO, CAMIGUIN					
	DEMOLITION WORKS	3,346.88	1	L.s.		
	STEEL WORKS	114,581.25	1	L.s.		
	DOORS AND WINDOWS	88,541.25	1	cu.m		
	xxxxxxxxnothing followsxxxxxxxx					

Canvasser: _____
 Name and Signature

Date: _____

 Printed Name/Signature

 Tel. No./Cellphone No.

 Date

GENERAL CONDITIONS:

1. All entries must be filled in blue/black pen, legible, preferably typewritten/encoded.
2. Bidders must submit documentary requirements indicated in the Checklist below.
3. Any alteration/erasure/overwriting shall be initialed by the bidder or his authorized representative.
4. Delivery must be within ____ calendar days upon receipt of the Purchase Order.
5. Item/s delivered must have warranties for unit replacements, parts, labor or other services.
6. Price offer validity shall be for a period of six (6) months from the Bidder's RFQ date.
7. Transactions with BFAR shall mean compliance by the winning Bidder with the bid proposal and delivery requirements before processing of payment.
8. Failure to comply with these conditions shall mean **DISQUALIFICATION** of your bid.

Checklist of Mandatory Documentary Requirements (Certified True Copy)	ABC below P50,000	ABC above P50,000	ABC above P500,000
1. Business Permit	√	√	√
2. PhilGEPS Certification/Registration Number	√	√	√
3. Omnibus Sworn Statement*	-	√	√
4. Income Tax Return	-	-	√
5. Professional License & Curriculum Vitae (Consultancy)	√	√	√
6. PCAB License (Infrastructure)	√	√	√
7. NFCC (Infrastructure)	√	√	√

* to be submitted once declared winning supplier